

# APPLICATION FOR EMPLOYMENT



## Personal Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
last first middle

Social Security #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Telephone #: ( ) \_\_\_\_\_ Other Telephone #: ( ) \_\_\_\_\_

Best time to call you at home is: \_\_\_\_\_ Email Address: \_\_\_\_\_

May we contact you at work? Yes No

If 'yes', work number and best time to call: \_\_\_\_\_  
Work# Time

Position Applied for: \_\_\_\_\_

Referral Source: \_\_\_\_\_ Name of source (if applicable): \_\_\_\_\_

If you are under 18, can you furnish a work permit? Yes No

Have you been employed here before? Yes No

If 'yes', give dates: \_\_\_\_\_

Are you related to anyone currently working here? Yes No

If 'yes', who: \_\_\_\_\_

Are you legally eligible for employment in this country? Yes No

(Proof of U.S. citizenship or immigration status will be required upon employment) All offers of employment are conditional upon satisfactory proof of identity and legal ability to work in the U.S.

Date available for work: \_\_\_\_\_

Do you have a "non-compete" and/or agreement with your current or former employer(s) that prohibits you from working at any location or for any company? Yes No

If 'yes', please explain and provide a copy of your agreement: \_\_\_\_\_

Type of employment desired: Full-time Part-time Other \_\_\_\_\_

Are you on a lay-off and subject to recall? Yes No

If required, will you undergo a pre-employment physical and/or drug screen? Yes No

Have you ever been bonded: Yes No

Have you been convicted of a crime (misdemeanor or felony) in the last ten (10) years? Yes No

If 'yes', please explain: \_\_\_\_\_

(Such conviction(s) that are not job related, may not bar you from employment)

## **Employment History**

List your last four (4) employers, assignments, or volunteer activities, starting with most recent, including military experiences. Explain any gaps in employment in comment section below. **This section is REQUIRED to be completed in full.** PLEASE ATTACH RESUME.

Employer: _____	Phone: _____
Job Title: _____	Reason for leaving: _____
Immediate supervisor & title: _____	
May we contact for reference: Yes No	Dates employed: From _____ to _____
Final hourly rate or salary: \$ _____ per ____	Were you employed: Fulltime Part-time

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Job Title: _____	Reason for leaving: _____
Immediate supervisor & title: _____	
May we contact for reference: Yes No	Dates employed: From _____ to _____
Final hourly rate or salary: \$ _____ per ____	Were you employed: Fulltime Part-time

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Job Title: _____	Reason for leaving: _____
Immediate supervisor & title: _____	
May we contact for reference: Yes No	Dates employed: From _____ to _____
Final hourly rate or salary: \$ _____ per ____	Were you employed: Fulltime Part-time

Comments (including explanation of any gaps in employment):

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**Skills and Qualifications (summarize skills and qualification acquired from employment or other experiences that may qualify you for work with our company)**

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### **Educational Background**

List last three (3) schools attended, starting with the most recent.

**School:** \_\_\_\_\_

**Degree or diploma:** \_\_\_\_\_

**GPA or class rank:** \_\_\_\_\_ **Number of years completed:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

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**School:** \_\_\_\_\_

**Degree or diploma:** \_\_\_\_\_

**GPA or class rank:** \_\_\_\_\_ **Number of years completed:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

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**School:** \_\_\_\_\_

**Degree or diploma:** \_\_\_\_\_

**GPA or class rank:** \_\_\_\_\_ **Number of years completed:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Minor:** \_\_\_\_\_

### **References**

List name and telephone number of three business or work references who are not related. If not applicable, please list three school or personal references who are not related to you.

**Name:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_ **Years known:** \_\_\_\_\_

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**Name:** \_\_\_\_\_ **Telephone #:** \_\_\_\_\_ **Years known:** \_\_\_\_\_

List professional, trade, business or civic association and any offices held (exclude memberships which would reveal sex, origin, age, ancestry or other protected status)

**Organization:** \_\_\_\_\_ **Offices held:** \_\_\_\_\_

Organization: \_\_\_\_\_

Offices held: \_\_\_\_\_

Organization: \_\_\_\_\_

Offices held: \_\_\_\_\_

List any special accomplishments, publications and awards (exclude information which would reveal sex, race, religion, race, religion, national origin, age, ancestry or other protected status)

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List any additional information you would like us to consider:

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**PLEASE READ AND UNDERSTAND THIS STATEMENT BEFORE SIGNING YOUR APPLICATION:**

The information I have provided in this Application for Employment is true, correct and complete. False, incomplete or misrepresented information of any kind, will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment.

I authorize the employer to contact and obtain information about me from previous employers, educational institutions and 'references' I provided, and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my Application, I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations or organizations who provide information for this purpose.

Logic Technology, Inc. considers applications for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or disability, or any other legally protected status. Your signature below constitutes an affirmation that all information contained in this application is truthful and accurate. Your signature below also confirms your understanding that if hired, your employment at Logic Technology, Inc. is "at will," meaning that you or Logic Technology, Inc. may end the employment relationship at any time for any reason.

I fully understand and accept all terms and conditions in the above statement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_